



# Skippers Hill Manor Preparatory School

Criers Lane, Five Ashes, Mayfield, East Sussex, TN20 6HR  
T: 01825 830 234 F: 01825 831 040 E: info@skippershill.com  
[www.skippershill.com](http://www.skippershill.com)

Dear Parents,

I am writing to inform you that there are certain items of information which we are obliged to make sure you have, or have access to.

The information is as follows:

## 1. School Contact Details

Mr. P. Makhouli (Headmaster)

Skippers Hill Manor Preparatory School  
Five Ashes  
Mayfield  
East Sussex  
TN20 6HR

Telephone : 01825 830 234  
Email : [phil.makhouli@skippershill.com](mailto:phil.makhouli@skippershill.com)

## 2. Company Contact Details

Skippers Hill Manor Preparatory School Ltd  
(Part of Bellevue Education Group Ltd)  
2nd Floor, St Albans House  
57-59 Haymarket  
London SW1Y 4QX

Telephone: 020 3817 8008  
Website: [www.blvue.com](http://www.blvue.com)

*Where individuality is cherished*



3. A statement of our aims and ethos, which is attached below.
4. The school's latest inspection reports are available on the website: <https://www.skippershill.com/> under 'About Skippers/Inspection Report'
5. The following policies can be found on the website: <https://www.skippershill.com/> under "Admissions/Policies and Procedures":
  - [Admissions Policy](#)
  - [Anti-Bullying Policy](#)
  - [Assessment Policy](#)
  - [Behaviour Policy](#)
  - [Collection and Non Collection of children Policy](#)
  - [Complaints Policy](#)
  - [Curriculum Planning Policy](#)
  - [Data Protection Policy](#)
  - [Educational Visits Policy](#)
  - [Exclusions Policy](#)
  - [Fire Safety Policy](#)
  - [First Aid Procedures Policy](#)
  - [Foundation Stage: Settling in Policy](#)
  - [Foundation Stage: Supervision of Staff Policy](#)
  - [Health and Safety Policy](#)
  - [Homework Policy](#)
  - [Internet Acceptable Use Policy](#)
  - [Missing Child Policy](#)
  - [More Able Pupils Policy](#)
  - [No Smoking Policy](#)
  - [PRHSE Policy](#)
  - [Risk Assessment Policy](#)
  - [Safeguarding Policy](#)
  - [Safer Recruitment](#)
  - [SEN Policy \(including details of provision for pupils with EHC plans or statements and those with EAL\)](#)
  - [Sex and Relationships Education Policy](#)
  - [School Dog Policy](#)
  - [Supervision of Pupils Policy](#)
  - [Teaching and Learning Policy](#)
  - [Vehicle movements on site Policy](#)
  - [Whistleblowing Policy](#)

Information on our school's **academic performance** last year, including results of public examinations, will be found in "**About Skippers**"/ "**Results**" and a **list of our Staff** and their qualifications can be found in "**About Skippers**"/"**Staff**".

Further information, such as curriculum plans, timetables and other details pertinent to each year group are available to you via the website or directly from your child's form tutor. We are always interested in your views and if you have any suggestions that you wish to make, do tell us.

With kind regards,

Phil Makhoul  
Headmaster



## Where individuality is cherished

At Skippers, each pupil will:

- Participate and achieve in all aspects of school life, becoming a well-rounded and confident individual
- Become an effective learner who takes pride in their achievements, facing and overcoming challenge
- Develop courage and independence, demonstrating ownership of their learning and the school
- Be healthy, happy and know how to stay safe
- Be inclusive, tolerant and fair-minded, valuing the importance of relationships with others

**We enable the fulfilment of our vision by:**

- Offering an education which is broad as well as deep, where innovation is welcome and children are able to blossom.
- Maintaining an unwavering focus on learning at all levels of the organisation, valuing the process and recognising that mistakes are an opportunity for deeper learning.
- Providing a warm, inclusive and supportive environment where every student is treated as an individual with their own unique set of talents and where the breadth of achievement is recognised.
- Ensuring that teaching combines the best of tradition with the latest approaches, ensuring that every lesson excites and engages.
- Recruiting and investing in the best staff, making sure they are supported and challenged; our training programme and opportunities to share best practice are unrivalled.
- Utilising our enchanting setting, investing in quality facilities and current technologies.
- Involving parents in their children's education through providing a window on learning.